



2020 Festival of Trees Participant Application

December 19 – 27, 2020 - 5:30 -7:30 PM

Pilgrim Church of Duxbury - UCC
404 Washington St., Duxbury, MA 02332



Event contact: Maureen Ferguson mferguson02332@gmail.com

Thank you for your participation in Pilgrim Church’s inaugural Festival of Trees celebration. The goal and hope of this event is to bring to the Duxbury community a safe socially distanced outdoor holiday celebration for all to enjoy. Your sponsorship of a tree will help bring this dream to realization. If interested please complete and return this application to the above contact details.

Please provide us with the following information: (return completed application to Maureen or church office.)

Contact Name (tree sponsor):		
Address:		
City:	State:	Zip:
Phone:		
Email:		
Group/individual/family sponsoring tree: This is the name that will appear on the event tree map.		
In an effort to assure proper tree placement to sunlight exposure please let us know if you will be utilizing:	<input type="checkbox"/> Electric outdoor lights	<input type="checkbox"/> Solar outdoor lights
<input type="checkbox"/> We would like to volunteer to help with this event.		
Please contact me at:		

Please familiarize yourself with the following details:

- Spaces for trees will be preassigned, each space measure 6’ x 6’. Consideration has been given to safe distance between placements. Sponsors will be notified of their tree’s assigned location about 1 week prior to the event with final details regarding set up.
- Display items you will need to provide:
 - Tree size and type (real or artificial) are completely up to the sponsor. (If utilizing an artificial tree, check with the manufacture to assure that lights are safe for outdoor use. Indoor lights are not waterproof and have potential to short circuit the electrical for the event.)
 - A stable tree-stand. (We will provide cables and stakes to secure the tree to the ground.)
 - Outdoor lights should be utilized on the tree**, due to weather exposure. Strong recommendation is made to consider the use of solar powered lights on your tree.
 - When considering decorations, please be aware of potential harsh exposure to the winter elements. Ornaments should be wired onto the tree branches.
 - Sponsors may provide their own additional signage for their tree. It can be either staked in front of your assigned space or hung on your tree. Signage should be waterproof and **no more than 8” x 10”**.
 - Please do not include anything of monetary value as PCC cannot be responsible for missing or damaged items.
- Set up will be Friday, December 18 – Saturday, December 19 until 2 PM (weather permitting). Designated times have been set. Directions as to how to sign up for your scheduled time will be sent upon confirmation of your application. We request that all sponsors setting up trees adhere to state Covid guidelines related to gatherings. Facemasks are required on PCC property at all times. **ALL TREES MUST BE SET UP BY 2 PM ON 12/19 IN ORDER FOR US ASSURE ALL ELECTRICAL HOOKS UPS AND LIGHTING.**
- It is the responsibility of each sponsor to remove their tree/display no later than 5 PM on Monday, December 28th. Please remove all of your display items from the church property, **do not dispose of your tree in the church dumpster**. Should you like help in disassembling your tree display please let us know, for a small donation to their mission trip members of our PCC youth group will pack up your tree for you.

Upon receipt of the application you will receive confirmation of your participation. Any questions and/or concerns or interested in helping out, please feel free to reach out to Maureen Ferguson at mferguson02332@gmail.com